



Senate Box 203078  
Harrisburg, PA 17120-3078  
(717) 787-7680  
Fax (717) 772-4524  
www.lgc.state.pa.us

**LOCAL GOVERNMENT  
COMMISSION**  
*Created in 1935*

**EXECUTIVE DIRECTOR**  
Philip H. Klotz

**ASSISTANT DIRECTOR**  
David A. Greene

---

**MEMBERS**

Senator John H. Eichelberger, Jr.  
Senator Thomas J. McGarrigle  
Senator Scott E. Hutchinson

Senator John P. Blake  
Senator Judith L. Schwank

Representative Kate Harper  
Representative Warren Kampf  
Representative R. Lee James

Representative Robert Freeman  
Representative Mary Jo Daley

---

May 23, 2018

Douglas E. Hill, Executive Director  
County Commissioners Association of Pennsylvania  
PO Box 60769  
Harrisburg, Pennsylvania 17106-0769

Dear Mr. Hill:

Given assessment-related litigation in recent years, and reported inconsistencies and inequities in the Pennsylvania's property assessment system, the Local Government Commission, at its November 16, 2016, meeting, decided to create Assessment Reform Task Force. The Task Force has been working over the past 18 months to facilitate development and implementation of remedies to address recommendations in recent House Resolution reports related to modernization, efficiency, transparency and fairness of the property assessment process in Pennsylvania. So far the Task Force has developed and endorsed five pieces of legislation and best practice property Data Collection Standards (*see* <http://www.lgc.state.pa.us/artaskforce.cfm>).

At the Task Force meeting on Monday, April 16, 2018, the members unanimously endorsed the enclosed "Model RFP and Contracting Guidelines for County Reassessment Services," developed by a subcommittee of the Task Force over the past year, and proposed that the Model RFP and Contracting Guidelines be considered by the full Local Government Commission for recommendation to the County Commissioners Association (CCAP). Subsequently, the Local Government Commission at its Wednesday, May 23, 2018, meeting unanimously passed the following motion, which I am transmitting to you with this letter.

- Motion: To recommend that CCAP adopt and implement the "Model RFP and Contracting Guidelines for County Reassessment Services" developed under the Local Government Commission's Assessment Reform Task Force.

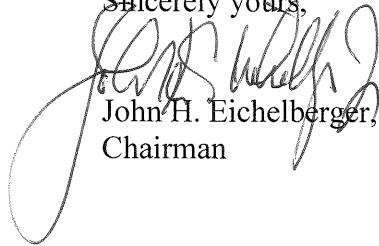
Douglas E. Hill, Executive Director

Page 2

May 23, 2018

Thank you for your consideration of the Commission's recommendation. We hope that CCAP will agree that the Model RFP and Contracting Guidelines will advance uniformity, fairness, efficiency, transparency and professionalism in our Commonwealth's property assessment system. If you have any questions, please contact our Executive Director, Philip Klotz.

Sincerely yours,

A handwritten signature in black ink, appearing to read "John H. Eichelberger, Jr.", written over the typed name.

John H. Eichelberger, Jr.  
Chairman

Enclosure

c: Deborah Crawford, President, Assessors' Association of Pennsylvania