



**CPE EXAM PREPARATION COURSE
CCAP Office Harrisburg – June 18 - 20**

The Assessors' Association of Pennsylvania is offering an intensive three-day preparation course for anyone preparing to sit for the CPE examination in the near future. Instructors **Randy Waggoner** and **Steve Howe** will offer a review for each section of the regular CPE classes – Intro, Site and Market, Cost and Income.

The three-days will be broken down into two sessions, 1 ½ days for each. Intro and Income will be covered in the first session (June 18-19) Site/Market, Cost, USPAP and Act 28/Title 49 will be covered in the second session (June 19-20).

The course will be held at the CCAP Office, located at 2789 Old Post Road, Harrisburg, PA 17110

Class Details

The Preparation Course fee is \$275 and covers the three days of classes, breaks and all class materials. Each day starts at 8:30 am and ends at 4:00 pm.

Lunch will be on your own, there are several restaurants nearby.

If you are planning to attend this course, please send your registration fee to AAP by **June 11**. *The class size is limited so send your registration(s) in as soon as possible.*

**AAP CPE Prep Course Registration
June 18-20, 2018
CCAP Office, Harrisburg
(form can be copied as needed)**

Name _____ County/Firm _____

Mailing Address _____

Work Phone _____ Email _____

➤ ***Course Fee - \$275 per person - includes breaks and all class materials.***

Please make check payable to **AAP** and mail to: Lori Lawyer, AAP, CPE Prep Course, PO Box 60769, Harrisburg, PA 17106-0769.

CPE PREPARATION COURSE REGISTRATION INFORMATION

LOCATION: The classes will be held at the CCAP Office, located at 2789 Old Post Road, Harrisburg, PA 17110.

MATERIALS NEEDED: Bring all textbooks previously purchased for the CPE classes and a calculator.

OVERNIGHT ACCOMMODATIONS: All participants needing overnight rooms must make individual overnight rooming arrangements. The hotel listed below is offering a 105.00 (plus tax) rate per night and is within a short drive of the CCAP Office. Room rate includes a full breakfast. ***When booking your room, be sure to ask for CCAP 2018JUNECPE, to receive the discounted room rate. Reservations must be made on or before May 17.***

Spring Hill Suites Harrisburg/Hershey
15 Capital Drive
Harrisburg, PA 17110
(717) 540-5100

REGISTRATION DETAILS: Please fill out the enclosed registration form and return it with your fee to AAP, "CPE Prep Course", PO Box 60769, Harrisburg, PA 17106-0769.

Registration deadline is June 11, 2018.